



Located in the West Hills area of Albany on Watervliet Avenue, Henry Johnson Charter School is a new Albany elementary school that opened in September, 2007. Initially serving children in grades K and 1. HJCS will add a grade each year until it grows to a K-4 school!

Now Accepting Applications for Teaching and Teaching Assistant Positions

In our application process, we are interested in finding teachers and teaching assistants who are talented and highly skilled educators AND who will be comfortable and successful in the Henry Johnson Charter School environment. We look for passion, dedication, and caring AS WELL AS a commitment to the mission, curriculum, and systems of our school. If, after reviewing our website (www.henryjohnsoncs.org), you feel you would fit well at Henry Johnson CS, please take the time to complete this application.

We know that it takes time to thoughtfully respond to the questions in this application, and so we promise that we will carefully read your responses and consider them seriously. Thank you very much for your interest in Henry Johnson Charter School. Please mail your completed application along with your letter of interest and résumé to Lillian Turner, Principal, Henry Johnson Charter School, 30 Watervliet Avenue, Albany, NY 12206. If you have questions about HJCS, please call or email Mrs. Turner at 518-432-4300 or lturner@henryjohnsoncs.org.

(Please note that original transcripts and certificates/licenses will need to be provided to the school for copying at the time of an interview, should one be scheduled.)

PART I – Candidate Information

Name: _____ Phone Number: _____

Street Address: _____ City: _____ Zip: _____

E-Mail Address: _____

Undergraduate College: _____

Undergraduate Degree (and Major or Area of Concentration): _____

Undergraduate G.P.A.: _____

Graduate School (if applicable): _____

Graduate Degree (and Major): _____

Graduate G.P.A.: _____

Number of years of in-the-classroom teaching experience: _____

Number of years of in-the-classroom *urban* teaching experience: _____

Are you a certified teacher? _____ If so, please list the current Teaching / Administrative Licenses or Certificates you hold:

File folder/License Number	State	Type	Functions Description	Date Issued	Expiration Date
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Are you currently working towards an additional license? If so, what type? _____

For what position are you applying? _____

What other teaching, coaching, or advising interests do you have? _____

What other experiences or skills do you have that would benefit our students? _____

To what organizations do you belong? What interests you outside of teaching? _____

Part II – Questions: Please prepare short written responses to the following questions. Refer to personal experience where appropriate. We will use these responses as the basis for further interview questions.

GENERAL

- What excites you about Henry Johnson Charter School? Do you feel aligned with the mission of the school? Why are you interested in teaching at Henry Johnson Charter School?
- Are there any education thinkers who have influenced you? Who and why?

INSTRUCTION

- Identify the teaching methodology(ies) you are most comfortable using and most skilled at, and explain its (their) use and effectiveness in the urban classroom.
- In general, if you were designing a weekly schedule for the primary grades, how would you allocate time and personnel?
- How have you ensured high student achievement in the past?

CLASSROOM MANAGEMENT / DISCIPLINE

- Marva Collins, a respected educator, believes that children don't fail, teachers fail. How do you respond to this statement?

ADDITIONAL INFORMATION

- Please include the names, addresses, and phone numbers of three professional references. Please include at least one supervisor who has seen you teach. (If you prefer that we inform you before calling a current employer, please note that on your list.)
- If you have not already sent us a copy of your résumé, please include one with this application.

Once again, thank you for your interest in HJCS and for the thought and time you have put into completing this application.